



3660 Waialae Avenue  
Honolulu, Hawaii 96816  
tel: (808) 737-1177  
fax: (808) 735-6105  
[www.3660.com](http://www.3660.com)

Aloha,

Thank you very much for thinking of 3660 on the Rise as you begin planning your upcoming event.

A recipient of Hale 'Aina awards since its inception in 1992, 3660 on the Rise has also received numerous Ilima awards Wine Spectator's Award of Excellence, and national notoriety in Gault Millau, Zagat, Gourmet Bon Appétit, Food & Wine, and other publications. Russell Siu has also been featured in various television shows including "Great Chefs of Hawaii" as well as being a featured chef in hotels and restaurants locally, nationally and internationally.

Our four private dining rooms provide the perfect avenue to enjoy casual elegance and award winning cuisine. Whether for breakfast, lunch, dinner or a reception, we can create a menu to fit your needs. Seating from 17 to 180 people, you and your guests will enjoy the same quality of food and service provided in our restaurant. Our rooms may also be rented for meetings and seminars. Enclosed for your review are our current 2017 Banquet Continental Breakfast and Information.

Our staff looks forward to the pleasure of welcoming you and your guests to 3660 on the Rise. Please contact me if I may be of further assistance.

Sincerely,

*Cheryl Leong*

Banquet Sales Manager



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## PRIVATE DINING ROOMS & GENERAL INFORMATION

### ROOM RESERVATIONS

Private dining rooms are assigned by the guaranteed number of people anticipated. We reserve the right to change groups to a room size more suitable for the number of guests expected if the attendance drops or increases. A room charge may be applied to groups under 17 guests. Rooms requiring no food and beverage services may also be rented. Room reservations are four hours for day functions and 5 hours for evening functions. Day functions must meet a \$600.00 Food and Beverage minimum.

### DEPOSITS & PAYMENT

A signed copy of the contract and a **non-refundable** deposit are required to confirm all reservations.

Deposit amounts are based on party size and will be applied to the final payment. Pre-payment of 50% (or credit card guarantee) for estimated food, beverage and all known incidentals shall be required 7 days prior to the event. All food and beverage are subject to Hawaii Excise Tax and 18% service charge. Miscellaneous items are subject to Excise Tax. Service charge is distributed among all service employees. Payment may be made by credit card or cashier's check and is due at the conclusion of the event. **Gift cards purchased at Costco are not accepted method of payment.** The Client, and any vendor or contractor retained by the Client are jointly and individually responsible for any damage to the private rooms and will be responsible for replacement charges of any loss or damages to equipment at 3660 on the Rise.

### GUARANTEE & CANCELLATION

We ask a tentative estimate of your function 21 days prior to the event. The firm guaranteed count is due 12:00 noon, 7 days prior to the function, and is not subject to reduction. Should the actual number of guests exceed the guaranteed number, every effort will be made to accommodate these guests, however, a menu substitution or other seating arrangements may be necessary and a 20% premium will be assessed. If no final guarantee is received, we will consider the original reservation count to be correct. We ask that cancellations be made within a reasonable time frame. A cancellation charge of 25% of your estimated costs will be applied if a cancellation should occur within 21 days of your function and 50% should it occur within 7 days of your function.

### FOOD & BEVERAGE

Our printed menus are used as a guideline when planning your event. We would be happy to customize a menu to suit your individual needs. Menu selections must be made no later than 21 days prior to your function. We also offer a complete selection of beverages and wines to complement your function. All food and beverages must be purchased exclusively from 3660 on the Rise with the exclusion of cake.

**Due to health regulations, food may not be taken off premises.** Beverage sales, services and consumption are regulated by the City and County of Honolulu Liquor Commission. Children 3-10 years old will be 40% off the adult price (buffet). Children ages 2 and under will be no additional charge.

### PARKING

Validated parking is available in the Waialae Building for \$1 after 5:00pm. Guests may pay the parking attendant or the host may choose to purchase validation stamps for their guests. Additional parking is available in the ProPark public parking lot behind the restaurant for \$5. Street and metered parking is also available.

### SPECIAL SERVICES

We will be happy to arrange for all audio-visual requirements on a rental basis. We can also assist you with floral arrangements, decorations and entertainment. One microphone will be on hand for use at no additional cost. Cost of mixer for ipod use will be \$25. Price for additional audio-visual equipment will be determined upon what is requested.



## **Continental Breakfast**

### ***Menu I***

Assortment of Breakfast Breads

Freshly Brewed Coffee, Decaffeinated Coffee or Tea

\$11.00 per person

### ***Menu II***

Selection of Chilled Juices:

Orange Juice, Guava Juice or Pineapple Juice

Assortment of Breakfast Breads

Assortment of Sliced Seasonal Fruits

Freshly Brewed Coffee, Decaffeinated Coffee or Tea

\$18.00 per person

### ***Menu III***

*Minimum of 25 Guests*

Selection of Chilled Juices:

Orange Juice, Guava Juice or Pineapple Juice

Assortment of Breakfast Breads

Assortment of Sliced Seasonal Fruits

Scrambled Eggs

Choice of One Breakfast Meat:

Ham, Bacon, Portuguese Sausage

Steamed Rice or Potatoes

Freshly Brewed Coffee, Decaffeinated Coffee or Tea

\$27.00 per person

*All prices subject to 4.712% state tax & 18% gratuity  
Prices and menu are subject to change*